



Elected Member Role Description

1. Accountabilities

- To Full Council
- To the electorate of their ward

2. Role Purpose and Activity

- **Representing and supporting communities**
 - To represent ward interests
 - To represent and act as an advocate for individual constituents in their dealings with the Council and Local Organisations, undertaking casework on their behalf and serving all fairly and equally
 - To liaise with Cabinet Members, other Council Members, Council Officers and Partner Organisations to ensure that the needs of the Local Communities are identified, understood and supported
 - To promote tolerance and cohesion in Local Communities
 - To attend and participate in Local Area Committee meetings
 - To be a channel of communication to the Community on Council strategies, policies, services and procedures
 - To be an advocate in the Council for the Ward and Communities they serve
- **Making decisions and overseeing Council performance**
 - To participate in Full Council, Committee or Panel meetings, reaching and making informed and balanced decisions
 - To adhere to the principles of democracy and collective responsibility in decision making
 - To actively promote and ensure efficiency and effectiveness in the provision of Council and other public services
 - To monitor, oversee and constructively question and challenge service provision and performance to ensure value for money and transparency of decision making

- **Representing the Council (subject to appointment)**
 - To represent the Council on outside bodies as an appointee of the Council
 - To represent the Council on local partnership bodies, promoting common interest and co-operation for mutual gain
 - To represent and be an advocate for the Council on national bodies and at national events
- **Internal governance, ethical standards and relationships**
 - To promote and support good governance of the Council and its affairs
 - To provide community leadership and promote active citizenship
 - To promote and support open and transparent government
 - To support, and adhere to respectful, appropriate and effective relationships with employees of the Council
 - To adhere to the Member's Code of Conduct, the Member/Officer Protocol and the highest standards of behaviour in public office
- **Personal and role development**
 - To participate in opportunities for development provided for Members by the Authority

3. Values

- To be committed to the Council's vision and strategic aims and objectives and the following principles of public office:
 - Selflessness
 - Honesty and Integrity
 - Objectivity
 - Accountability
 - Openness
 - Personal Judgement
 - Respect for others
 - Duty to uphold the law
 - Stewardship
 - Leadership